BA/1	Governance	[1733]-2015
	20 boxes	
BA/1/COM	Committee minutes Until the early twentieth century, the Abbey was governed by the Rector and two churchwardens elected by the parishioners at the annual meeting of the vestry. The only other post was the Organist and Choirmaster. Most of the archives relating to this period of the Abbey's history are held at the Somerset Record Office. In 1894, the Local Government Act transferred civil functions from the vestry to parish councils. A minute book dating from 1903-1920 records meetings of an Abbey Council or Abbey Church Council comprising the Rector, the churchwardens, and fifteen other members, but the meetings are infrequent; and it seems from this that important decisions were still made by the Rector and churchwardens. In 1919, the Church of England Assembly (Powers Act) of 1919 required that each parish in the Church of England should elect a council through which lay members would be able to participate in the administration of parochial affairs. Minutes of Bath Abbey's Parochial Church Council (PCC) begin at this date. The vestry still survives, and elects churchwardens at the annual vestry meeting, but the formal business of the Abbey is carried out by the PCC. In 1948, an Honorary Treasurer was appointed to carry out some of the work previously done by the two churchwardens; and two of the Abbey's long-running committees were set up: the Finance Committee and the Fabric Committee, with a number of smaller short-term committees. In 2005, the Rector, Edward Mason, reorganised the administration of the Abbey, and reduced the number of committee (Enterprise and Planned Giving); Buildings (Abbey Church House Committee); and Planned Giving). The roles of the senior clergy, formerly known as Associate Vicars, were redefined: Vicar Theologian, responsible for teaching and learning; and Vicar Pastor, responsible for the music, operations, liturgy, pastoral work, and ministry to visitors. A Senior Management Team, which implements PCC policy and takes decisions on the day-to-day running of the Abbey, was al	1903-2012
BA/1/COM/A	Parochial Church Council 25 files	1903-2007
BA/1/COM/A/1 1998/1	Minutes 15 files	1903-1996

BA/1/COM/A/1/1 1998/1	Minute book. 1 volume	1903-1920
BA/1/COM/A/1/2 1998/1	Minute book. 1 volume	Apr 1920-May 1947
BA/1/COM/A/1/3 1998/1	Minute book. 1 volume	Jun 1947-Oct 1961
BA/1/COM/A/1/4 1998/1	Minute book. 1 volume	Jan 1962-Dec 1966
BA/1/COM/A/1/5 1998/1	Minute book. 1 volume	Jan 1967-Sep 1969
BA/1/COM/A/1/6 1998/1	Minute book. 1 volume	Dec 1969-May 1973
BA/1/COM/A/1/7 1998/1	Minute book. 1 volume	Jul 1973-Apr 1979
BA/1/COM/A/1/8 1998/1	Minute book. 1 volume	May 1979- Mar 1986
BA/1/COM/A/1/9 1998/1	Minute book. 1 volume	Apr 1986-Jul 1988
BA/1/COM/A/1/10 1998/1	Minute book. 1 volume	Sep 1988-Sep 1990
BA/1/COM/A/1/11 1998/1	Minute book. 1 volume	Oct 1990-Mar 1992
BA/1/COM/A/1/12 1998/1	Minute book. 1 volume	Apr 1992-Jan 1993
BA/1/COM/A/1/13 1998/1	Minute book. 1 volume	Jan 1993-Feb 1994
BA/1/COM/A/1/14 1998/1	Minute book. 1 volume	Jan 1994-Apr 1995
BA/1/COM/A/1/15 1998/1	Minute book. 1 volume	Apr 1995-Mar 1996
BA/1/COM/A/2	Papers of the Secretary to the Parochial Church Council 1 box	1990s
BA/1/COM/A/2/1 2003/37	PCC Secretary's papers. Papers of Andrew Rutherford, Secretary to the PCC. Includes minutes of the Standing and Finance Committee, 1991-1996, including	1990s

	information about the Abbey bookstall; Bath Abbey Auditors' report, 1993; a paper by Richard Askew, Rector, Bath Abbey, about the Quincentenary Development Programme (later Abbey 2000); papers concerning the Klais organ; memo titled 'Responsibilities of Churchwardens', 1991; Memorandum and Articles of Association, Bath Abbey Trust, 1991; papers concerning the sale of St James's Vicarage, 1962 and 1990s; sidesmen's rotas; Archdeaconry of Bath Visitation Charge, 1988; list of numbers on the electoral roll, Bath Deanery, 1989; minutes of Stewardship Committee and Bath Abbey Stewardship Allocation, 1990; photocopy of income and expenditure projection for West Front Restoration, 1992; PCC mailing lists; letter from Gerald Deacon to Andrew Rutherford, 3 May 1991, thanking the PCC 'for their kind thoughts of me expressed at the Annual Parochial Church Meetingit has been a great joy to have been a custodian of Abbey fabric and furnishings'; papers concerning the election of churchwardens/Deanery Synod.	
BA/1/COM/A/3 2015/15	PCC supporting papers 2 files 31/12/2032	Feb 2005-Nov 2012
BA/1/COM/A/3/1 2015/15	PCC supporting papers. 1 file	Feb 2005-Nov 2007
BA/1/COM/A/3/2 2015/15	PCC supporting papers. 1 file	Jan 2008-Nov 2012
BA/1/COM/B	Vestry 1 volume	Sep 1872 - Mar 1901
BA/1/COM/B/1 1998/1/5/15	'Notice of Vestry Book'. Volume containing handwritten copies of notices announcing Vestry meetings. Notices include the time, date and purpose of the meeting (election of officers, 'figuring the poor rate') and note the places where the notices have been posted (the door of Bath Abbey, St John's Chapel). Signed by the Churchwardens and Overseers, and later by the Churchwardens only. Enclosed: Printed poster announcing a Vestry meeting on 4 April 1907. Signed SA Boyd, [Rector], EJ Vokes pro FW Shelton and AF Colles, Churchwardens. The purpose of the meeting is the election of churchwardens, sidesmen, and church officials, and the passing of the churchwardens' accounts. Note, probably a resolution passed at a Vestry meeting, thanking the Revd Canon Brooke 'for the devotion and energy he has displayed during the past year as Rector', nd. 1 volume	Sep 1872 - Mar 1901

BA/1/COM/C 2002/13	Finance Committee/Standing and Finance Committee 3 volumes, 1 file	1948-1999
BA/1/COM/C/1	Finance Committee minutes 7 files	1948-2010 (gaps)
BA/1/COM/C/1/1 1998/1/5/5	Finance Committee: minute book. 1 volume	1948-1961
BA/1/COM/C/1/2 1998/1/5/9	Finance Committee: minute book. 1 volume	1961-1978
BA/1/COM/C/1/3 1998/1	Finance Committee: minutes. 1 file	1978-1990
BA/1/COM/C/1/4 2015/15	Finance Committee: minutes. 1 file	14 Sep 2005- 11 Nov 2010
BA/1/COM/C/2 2002/13	Standing and Finance Committee The Standing and Finance Committee is the successor to the Finance and General Purposes Committee. It was established on 18 June 1990. 3 files	1997-2005 (gaps)
BA/1/COM/C/2/1 1998/1/9	Minutes. Includes papers on Performing Rights, VAT Registration, and Abbey charges, 1991. 1 file	18 Jun 1990-4 Nov 1992
BA/1/COM/C/2/2 2002/13	Minutes. 1 file	1997-1999
BA/1/COM/C/2/3 2002/13	Minutes. 1 file	2001-2003
BA/1/COM/C/2/4 2015/15	Minutes. 1 file	2003-2005
BA/1/COM/C/3	Standing and Finance Committee: papers 1 file	2003-2004
BA/1/COM/C/3/1 2017/12	File of papers and reports. Procedures for the Bath Abbey Flower Guild relating to flower donations received and expenditure on flowers. Minutes and agenda of the Standing Committee, October 2004. Abbey Church liability insurance. Installation of monitors correspondence and quotations for monitors. Memorandum of Stewards Gowns to Dawn Stubbs. Radio handsets web pages. Memorandum to Standing and Finance Committee reference a new organ scholar. 1st quarter financial report, 2004.	2003-2004

	Memorandum of BAMS relationship, 2003. 2nd quarter financial report, 2004. Selection process for a new youth worker (letter to the Finance Committee) Minutes and agenda of the Standing Committee, February 2003. Bath and Wells Diocesan Board of Finance, 2003. Financial version of report to the Standing Committee from the working group set up to review income streams. 1 file	
BA/1/COM/D	Fabric/Buildings Committee 13 files See also BA/4/ABB for records of works to the Abbey, including faculties, architects' papers, fabric files, and papers of major	1948-1999
BA/1/COM/D/1	restorations. Fabric Committee minutes 10 files See BA/1/COM/D/3 for an index to the Fabric Committee minutes	1948-1999
BA/1/COM/D/1/1 2002/45	covering years 1984-1991. Fabric Committee: minutes. 1 file	1948-1963
BA/1/COM/D/1/2 2002/45	Fabric Committee: minute book. 1 volume	May 1962- Nov 1974
BA/1/COM/D/1/3 2002/45	Fabric Committee: minutes. 1 file	1959-1965
BA/1/COM/D/1/4 2002/45	Fabric Committee: minute book. 1 volume	Jun 1975 - Nov 1983
BA/1/COM/D/1/5 2002/45	Fabric Committee: minutes. 1 file	1984-1991
BA/1/COM/D/1/6 2002/61	Fabric Committee: minutes. 1 file	1991-1995
BA/1/COM/D/1/7 2002/61	Fabric Committee: minutes. 1 file	1996-1997
BA/1/COM/D/1/8 2002/61	Fabric Committee: minutes. 1 file	1998-1999
BA/1/COM/D/1/9 2015/15	Fabric Committee: minutes. 1 file	8 Jun 2000-10 Nov 2003
BA/1/COM/D/1/10 2015/15	Fabric Committee: minutes. With correspondence dated April 2005. 1 file	5 Jan 2004-20 Jan 2005
BA/1/COM/D/2	Fabric Committee reports	1968-1991

	Reports made by the Fabric Committee to the Parochial Church Council of Bath Abbey. 1 file	
BA/1/COM/D/2/1	File of reports. 1 file	1968-1991
BA/1/COM/D/3	Fabric Committee: index to minutes 1 document	1984-1991
BA/1/COM/D/3/1 2014/43	Index. Compiled by Jeremy Key-Pugh while he was Secretary to the Fabric Committee when Gerald Deacon was Chairman. Covers years 1984-1991. 1 document	1984-1991
BA/1/COM/D/4	Fabric Committee: reports and letters 1 file	1983-1987
BA/1/COM/D/4/1 2014/43	File of reports and letters. 'Conservation report on the sculpture collection housed in the south vestry', by Michael Eastham, November 1986. Lists fragments by location (Office Hall, Vestry - West Bay, Vestry - Centre Bay, and Vestry - East Bay), with dates, notes about condition, and recommendations for conservation work. Copy letter from Mary Fellows and Sheila Hurley to Gerald Deacon, 30 January 1987, objecting to a proposal that the Mothers' Union banner should be moved to the South Choir Aisle of Bath Abbey. Copies of correspondence between Jeremy Key-Pugh, Secretary, Fabric Committee, and Peter Dare, Clerk of Works, Exeter Cathedral, about using mesh netting to deter roosting starlings, January 1985. Report by J Dudley Holroyd, written for the Fabric Committee, 'Proposed replacement table for Choir Vestry', 27 June 1983. 1 file	1983-1987
BA/1/COM/T	Temporary committees 39 files	1864-2011
BA/1/COM/T/1	'Committee for the Repairs of the Church'	
BA/1/COM/T/1/1 1998/1/3/18	Minute book. Minutes of 'the committee appointed for the purpose of carrying out the Repairs of the Church and raising the necessary funds'. The volume contains brief minutes of five meetings held between 5 April 1864 and 27 May 1864. Most of the volume is blank. Subjects discussed at the meetings include fundraising, appointing committee members, granting tenders, arranging a public meeting on 30th April 1864, and printing circulars. The final meeting in the volume, on 27 May 1864, records that £3341 has been collected. 1 volume	Apr-May 1864

BA/1/COM/T/2	Bath Abbey Organ Removal and Reconstruction Committee 1 volume	1912-1918
BA/1/COM/T/2/1 1998/1/6/16	Minute book. Cutting from the Bath Herald, 14 June 1912, of an article describing a public meeting at the Guildhall, Bath, held to consider the scheme of Bath Abbey church council for the reconstruction of the organ. Includes a summary of the history of the organ, of a speech by the Mayor, cost of the organ, and committee appointed. Cutting, unattributed, reporting on a meeting of the Bath Abbey Organ Fund committee, nd. Minutes of the Abbey Organ Removal and Reconstruction General Committee, 6 April 1914-12 March 1918. Most of the volume is blank. Two documents enclosed: rough notes taken at the meeting of the committee held on 12 March 1918, written on Bath Abbey headed paper; typed note headed 'Resolution of Closing Meeting', which notes that the sum of £3530.14.4 has been raised and thanks subscribers and committee members. 1 volume	Oct 1912-12 Mar 1918
BA/1/COM/T/3 2011/31	Evangelistic and Missionary Committee 2 volumes	1948-1961
BA/1/COM/T/3/1	Minute book. 1 volume	3 May 1948 - 25 Aug 1955
BA/1/COM/T/3/2	Minute book. 1 volume	19 October 1955 - 23 June 1961
BA/1/COM/T/4 1998/1/11/7, 1998/1/11/2, 1998/1/11/1	Abbey Church House Committee 4 files	1953-1990s
BA/1/COM/T/4/1 1998/1/11/1	Minute book. 1 volume	1953-1981
BA/1/COM/T/4/2 1998/1/11/7	File of committee minutes. 1 file	1977-1987
BA/1/COM/T/4/3 1998/1/11/2	File of committee minutes. 1 file	1990s
BA/1/COM/T/4/4 2015/15	File of committee minutes; booklet. File of committee minutes, 9 November 1999-25 January 2005; booklet entitled 'A History of the Abbey Church House', 1979. 1 file	9 Nov 1999-25 Jan 2005
BA/1/COM/T/5	West Front Committee 6 files	1987-1992

BA/1/COM/T/5/1 2004/39	Minutes of the West Front Committee. 1 volume	28 Jun 1987-6 Nov 1991
BA/1/COM/T/5/2 2004/39	Reports, tenders, and specifications. Specification and Schedules of Works, Bare Leaning and Bare, Quantity Surveyors and Alan Rome, Architect, October 1989. Illustrated brochure produced by Nimbus Conservation, nd. Tender reports, Bare Leaning and Bare, 2 May 1990. Form of tender, May 1990 and report on the second round of tenders, July 1990. Brochure and leaflet produced by the Nimbus Conservation Group, November 1988. Constitution of Nimbus Conservation Group, June 1990. Report by Nimbus Conservation Group, 'Bath Abbey. West Front Apostles. Iconography and Composition', nd [September 1991?] 1 file	1988-1990
BA/1/COM/T/5/3 1998/1/27/38	Correspondence, reports, and accounts. File belonging to Bernard Johns, Treasurer, West Front Committee. Correspondence concerning the costs of the West Front renovation project, including accounts and minutes. Paper by Alan Rome entitled 'To Complete or not to Complete', discussing principles of preservation and conservation, nd. Reports by Arnold Root, John Winstone, David Odgers, and others discussing the conservation and replacement of statues on the West Front. Leaflet, 'The Purpose of the SPAB' produced by the Society for the Protection of Ancient Buildings (SPAB). 1 file	1991
BA/1/COM/T/5/4 2005/10	Correspondence, minutes, and accounts. File belonging to Bernard Johns, Treasurer, West Front Committee. Manuscript 'West Front Renovation Account', February 1989- December 1991, with covering letter from Bernard Johns to Neville, 30 November 1992. Correspondence concerning payments for works to the West Front; minutes and accounts of the West Front Committee. 1 file	1987-1990
BA/1/COM/T/5/5 2005/09	Correspondence, minutes, and reports. List of members of the West Front Committee, with addresses and telephone numbers. Copy Agreement for Minor Building Works, for cleaning the West Front, 1991. Correspondence concerning the photogrammatic survey of the West Front, including applying for a grant from Bath City Council. Correspondence concerning paying contractors and a donation by the Friends of Bath Abbey. Copy minutes and reports, West Front Committee. 1 file	1991-1992

BA/1/COM/T/5/6	Report entitled 'Bath Abbey West Front. Apostles. Iconography and Composition'. In three parts: 1 'Bath Abbey. Iconography of the West Front Sculptures' by Jerry	1991
	Sampson. 2 'Bath Abbey Figures' by Laurence Tindall. 3 Appendix: Key to figures; The Gothic Image; Chartres Cathedral; Theophilus; Exeter Cathedral; Wells Cathedral; Henry VII Chapel, Westminster; York Minster. There is another copy of this report in BA/1/COM/T/5/1. 1 volume	
BA/1/COM/T/5/7 2003/18	Report by the Nimbus Group on the West Front; photocopies of earlier reports. Bath Abbey West Front Report compiled by the Nimbus Group (complete with photographs and transparencies), March 1987. Photocopy of the Nimbus Group prospectus and description. Photocopy of a report on the condition of the West Front by Lord Mottinstone and Paul Paget, April 1957. Report on exterior masonry and sculpture by Thomas Jackson, July 1899. 4 documents	[1899]-1987
BA/1/COM/T/6	Chapels Committee 1 file	1996-1999
BA/1/COM/T/6/1 2005/47	Minutes. Papers of the committee responsible for redesigning the North Quire Aisle as the Alphege Chapel, and discussions about the design of the new altar frontal designed by Jane Lemon. Later minutes also discuss improvements to the Sanctuary area. 1 file	1996-1999
BA/1/COM/T/7 2011/26	Enterprise Committee The Enterprise Committee was a sub-committee of the Parochial Church Council (PCC), with responsibility for overseeing the work of the Bookstall and of the Heritage Vaults Museum. The Committee consisted of the Rector and Treasurer ex-officio and two other members elected by the PCC. It met three times a year and the staff of the museum and the bookstall reported to these meetings. 2 files	1993-2004
BA/1/COM/T/7/1 2011/26	Minutes. 1 file	1993-2004
BA/1/COM/T/7/2 2015/15	Minutes and reports. 1 file	1999-2004
BA/1/COM/T/8	Celebration Committee 3 files	1998-2000

BA/1/COM/T/8/1 2014/642005/462005/11	Minutes. Minutes and correspondence of the committee responsible for planning the celebrations for Bath Abbey's Quincentenary in 1999, the Millennium, and the end of the Abbey 2000 restoration project. 3 files	1998-2000
BA/1/COM/T/9	External Cleaning 1 file	1999
BA/1/COM/T/9/1 2005/28	Minutes. Minutes recording the progress of the external cleaning of Bath Abbey by Nimbus Conservation. File belonging to Chris Green, Abbey Administrator. 1 file	1999
BA/1/COM/T/10 none	International Links 1 file	1999
BA/1/COM/T/10/1 none	Minutes. Minutes of meetings of the International Links Committee, 1 December 2003 (the first meeting) and 15 March 2004. Draft memo from the Chairman of the International Links Committee to the Chairman of the Parochial Church Council entitled 'Future of the Abbey's International Links' defining a true international link as a 'two-way relationship between the Abbey and an element of a foreign church'. 1 file	1999
BA/1/COM/T/11	Youth Work Steering Group 1 file	Jan 2000-Jul 2001
BA/1/COM/T/11/1 2002/62	Minutes. Minutes and discussion papers. Includes the Committee's Terms of Reference, 13 January 2000: 'to support the Rector by overseeing and supporting the Abbey's youth work programme and developing youth work policy for his approval'; the Youth Co-ordinator's job description; a draft statement of youth work policy; terms and conditions of employment for the post of Youth Work Co-ordinator; and agendas and minutes of meetings, Jan 2000-30 November 2000. Paper by Peter Grindal entitled 'Change to Youth Work Management', proposing a new management structure for Bath Abbey youth work, nd [September 2001].	Jan 2000-Jul 2001
BA/1/GOV	Governance 4 boxes	1895-2015
BA/1/GOV/1	Governance documents produced by Bath Abbey 4 boxes	1966-2015
BA/1/GOV/1/1	Electoral Roll	1966-present

	1966-1996 1998-2013 3 boxes	
BA/1/GOV/1/2	Annual Reports and Annual Accounts 10 files For Annual Accounts, 1961-1968, see BA/3/FIN/1/2. For Annual Accounts, 1993-1997, see BA/3/FIN/1/5. For Annual Reports, 1885-1895, see BA/5/PUB/1.	1997-2006
BA/1/GOV/1/2/1	Annual Report and Accounts: year ending 1997. Not signed. 2 documents	1997
BA/1/GOV/1/2/2 1999/31999/2	Annual Report and Accounts: year ending 1998. Signed copy. 4 documents	1998
BA/1/GOV/1/2/3 2000/23	Annual Report and Accounts: year ending 1999. Includes two copies of the Annual Accounts, one signed. 1 file	1999
BA/1/GOV/1/2/4 2001/16	Annual Report and Accounts: year ending 2000. 4 documents	2000
BA/1/GOV/1/2/5 2002/47	Annual Accounts: year ending 2001. Signed. 2 documents	2001
BA/1/GOV/1/2/6 2003/25	Annual Accounts: year ending 2002. Signed copy. With a leaflet entitled 'Bath Abbey 2003. Balancing the budget: is it a challenge or an opportunity?' 2 documents	2002-2003
BA/1/GOV/1/2/7 ^{2004/10}	Annual Report and Financial Statements: year ending 2003. Signed copy of the Financial Statements. Minutes of the Annual Parochial Church Meeting, 28 April 2004. 1 file	2003-2004
BA/1/GOV/1/2/8 2005/03	Annual Accounts: year ending 2004. Signed copy. 1 file	2004
BA/1/GOV/1/2/9	Annual Report and Financial Statements: year ending 2005. Two signed copies. 2 documents	2005
BA/1/GOV/1/2/10 2007/03	Annual Report and Financial Statements: year ending 2006. 1 document	2006
BA/1/GOV/1/3 2008/01	Vision Statement 4 files	2008

BA/1/GOV/1/3/1 2008/01	Booklet, 'Where Earth and Heaven Meet. A Vision Statement, 2007-2012'. 3 documents	2008
BA/1/GOV/1/3/2 2008/01	Letters and publicity leaflets. Circular letter from Revd Edward Mason, with publicity leaflets, inviting members of 'the greater Abbey community' to a series of meetings held to discuss the new Vision Statement. 1 file	nd [2008]
BA/1/GOV/1/3/3 2008/3	Discussion papers. Material prepared by Revd Alan Garrow for Abbey Home Group meetings, to be used in group discussions about the new Vision Statement, nd [2008] 1 file	nd [2008]
BA/1/GOV/1/3/4 2008/04	Letters. Letters organising prayer evenings and discussion of the Vision Statement, 2008. 1 file	2008
BA/1/GOV/1/4	Letters from the Rector and clergy to the Congregation 1 file	2004-2015
BA/1/GOV/1/4/1 2014/63	File of letters. 1 file	2004-2015
BA/1/GOV/2	Governance documents (Diocese of Bath and Wells) 7 files	1895-2004
BA/1/GOV/2/1	Interregnums 3 files	1895-2004
BA/1/GOV/2/1/1 1998/1/27/432000/11/272000/11/26	Letters about Rectors' retirements. Letter to the Churchwardens, Bath Abbey, from George Wyndham, Bishop of Bath and Wells, telling them that Richard Brooke, Rector of Bath Abbey has requested permission to retire due to ill health, 6 May 1895. Letters from the diocese to the Churchwardens, Bath Abbey concerning the retirement of SA Boyd, 1938. Licence from Bishop J Hilton Bothamley appointing Sydney Boyd Rector of Bath Abbey, 25 January 1902, signed by George F Powell and William M Stoffell, Churchwardens. Notification of vacancy of benefice by the cession of William Marshall Selwyn, issued by the diocese to the Churchwardens of Bath Abbey, 24 December 1946. 1 file	1895-1946
BA/1/GOV/2/1/2 2000/11/84	Papers concerning the retirement of Edwin Cook. Blank forms, 'Benefices (Exercise of Rights of Presentation) Measure,	1960

	1931'. Correspondence between the diocese of Bath and Wells, Harris and Harris, solicitors, and the Secretary, Bath Abbey Parochial Church Council, concerning the retirement of Edwin Cook, 1960. Papers concerning organisation of celebrations held to mark the retirement of Edwin Cook, including guest lists and tickets for a dinner at the Guildhall, Bath. Press release announcing the appointment of Geoffrey Lester, former Bishop of Nairobi, as Rector of Bath Abbey, 9 September 1960. 1 file	
BA/1/GOV/2/1/3 2004/27	Papers concerning the interregnum, 2000. Includes letter from Jeremy Key-Pugh, 29 May 2000, discussing arrangements for the interregnum, and election of parish representatives. Statements of conditions, needs, and traditions of the parish, Bath Abbey, 2000, written by the Bishop of Bath and Wells, describing the future needs of the parish and the qualities required in a new Rector. Patronage (Benefices) Measure 1986. Appointment to Vacant Benefices, August 1999. Abbey Lent Lectures, 2000: Charles Simeon; William Wilberforce, given by John Wroughton; William Temple. Correspondence concerning alterations to Bath Abbey Rectory and garden, Trossachs Drive, 2001.	2000-2004
BA/1/GOV/2/2	Curates' licences 1 file	1913-1954
BA/1/GOV/2/2/1 2000/11/1	Licences. Coad, 1913 Martyn, 1923 Bradyll-Johnson, 1926 Gilby, 1929 Rowe, 1935 Whiteside, 1939 Turnock, 1943 Yandell, 1943 Roberts, 1946 Treen, 1948 Skinner, 1953 Hopper, 1954 12 documents See BA-MS/2/D/5 for other curates' licences.	1913-1954
BA/1/GOV/2/3	Correspondence 1 file	2004
BA/1/GOV/2/3/1 2005/57	File of correspondence. Letter to Tim Berry, Registrar, Diocese of Bath and Wells, from Stephen Slack, Head of the Legal Office, the General Synod,	2004

	concerning church representation rules and the electoral roll, Bath Abbey. Paper by Judith Egar, 'The concept of habitual worship as a qualification for admission to the electoral roll: a short history', 15 November 2004. 1 file	
BA/1/GOV/3	Governance documents (other organisations) 6 files	1909-2014
BA/1/GOV/3/1	Ecclesiastical Commission/Church Commissioners. 5 documents	1909-2014
BA/1/GOV/3/1/1 2000/11/23	Letter concerning the transfer of Combe Down to Bath Abbey. Letter from R Carr Selfe, Secretary, Ecclesiastical Commission, to Sydney Boyd, Rector, Bath Abbey, concerning transfer of the patronage of Combe Down to Bath Abbey and securing to the benefice the Commissioners' promised grant of £30 per annum. 1 document	7 Jul 1909
BA/1/GOV/3/1/2 2000/11/71	Table of fees. Table of fees paid to incumbents under the authority of Acts of Parliament, 1 January 1957, issued by the Church Commissioners. Lists fees due to the Incumbent for searching marriage registers, issuing marriage certificates, and other fees, with a note of the relevant Act of Parliament. 1 file	1 Jan 1957
BA/1/GOV/3/1/3 2000/11/71	Letter concerning the reorganisation of Bath parishes. Letter from [MN King], Principal, Church Commissioners, to the Archdeacon of Bath concerning the Reorganisation Scheme in the respect of the parishes of Bath Abbey, St James, Bath, and St Luke, South Lyncombe, which became operative from 27 November 1956. Enclosed, copy of the scheme, which includes arrangements for uniting the benefices of Bath Abbey and St James. 1 document	27 Nov 1956
BA/1/GOV/3/1/4 2000/11/71	Copy of scheme uniting the benefices of Bath Abbey and St James. 1 document	27 Nov 1956
BA/1/GOV/3/1/5 2015/06	Church Commissioners: scheme creating the benefice of Bath St Michael Without. Photocopy of a scheme uniting the benefice of Bath, Saint Michael with St Paul with the benefice of Bath, Holy Trinity to create a new parish which shall be named 'The Parish of Bath St Michael Without'. 1 document	11 Mar 2014
BA/1/GOV/3/2 2000/18/28	Heritage Lottery Fund: contract with Bath Abbey. Contract, November 1995, with related correspondence. Letter extending the grant expiry date to November 1997. 1 file	1995-1997

BA/1/GOV/3/3 2000/15	Simeon's Trustees: appointment of Rector. Paper entitled 'Draft Diocesan Submission to Simeon's Trustees', by the Rt Revd Jim Thompson, Bishop of Bath and Wells, and The Venerable Bob Evans, Archdeacon of Bath, July 2000, giving information about the Abbey's congregation, ministry, services, and activities, and describing the qualities needed in a new Rector. Paper titled 'Parish of Bath Abbey with Saint James', 29 July 2000, author unknown, giving information about the Abbey's services, congregation, staffing, associated groups such as the Friends, music and concerts, the rectory, and its mission statement. 1 file	Jul 2000
BA/1/GOV/3/4 2002/23	Department for Culture, Media, and Sport: Abbey's status as listed building. Letter from the Department of Culture, Media, and Sport, to the Incumbent, Bath Abbey, 30 August 2001. The Abbey has been regraded from grade A to grade I (one). Covering note from Michael Phelp, Chairman of the Fabric Committee. Copy of the listing amendment. 3 documents	30 Aug 2001
BA/1/GOV/4	Churchwardens' diocesan returns 7 files	1990-2013
BA/1/GOV/4/1 2006/31999/1	Parish returns 3 files	1990-2007
BA/1/GOV/4/1/1	Parish return. 1 file	1990-1995
BA/1/GOV/4/1/2	Parish return. 1 file	2003-2006
BA/1/GOV/4/1/3	Parish return. 1 file	2004, 2007
BA/1/GOV/4/2 2003/37	Articles of enquiry 2 files	1998-2009 (gaps)
BA/1/GOV/4/2/1 2003/37	Articles of enquiry. 1 file	1998
BA/1/GOV/4/2/2 2003/37	Articles of enquiry. 1998, 2001-2002, 2007-2009 1 file	1998-2009
BA/1/GOV/4/3	Parish share 1 file	2000-2013
BA/1/GOV/4/3/1	Parish share. 2000, 2001, 2002, 2007, 2013	2000-2013

	1 file	
BA/1/GOV/4/4	Statistics for mission 1 file	2001-2009
BA/1/GOV/4/4/1	Statistics for mission. 2001, 2004, 2009 1 file	2001-2009
BA/1/GOV/5	Churchwardens' working papers 3 files	1945-2004
BA/1/GOV/5/1 1999/6/21999/6/45	Correspondence file. Letters to the Rector and churchwardens on subjects including donations to the post-war restoration appeal, rent for and sale of Abbey Church House, and enquiries about burials and memorials. Letter from the Revd ADR Brooke, probably to William Selwyn, Rector, Bath Abbey, 1 April 1945 making a donation to Bath Abbey in memory of his grandfather (Canon RE Brooke) and his father (Canon AE Brooke). Letter from Henry M Kemble to 'Mr Archdeacon', 23 April 1948, making a donation to the Abbey on behalf of the two surviving grandchildren of Rev. Charles Kemble, himself and his sister, Miss KC Kemble, asking that it be used for the restoration of the fabric not the windows. Letter to the Rector, Bath Abbey from Jessie Kemble making a donation of £40 to the Bath Abbey restoration appeal: 'I am the last left of the family of Charles KembleI was christened there [Bath Abbey] and have known and loved it all my lifeI would like the £40 to go to the [] part not the window' Receipt from St John's Hospital to the Abbey Churchwardens for Abbey Church House rent, 1 April 1948. Letter to 'Mr Archdeacon' from Pearl M Blencoe making an appointment to clean the Henshaw monument, 8 April 1948. Letter to the Churchwardens, Bath Abbey from J Basil Ogden, Town Clerk, Bath, asking for the Abbey Bells to be rung in celebration of the arrival of Princess Margaret, 25 February 1948. Annotated 'I can arrange for the ringers at 10.30 am as required. W Prescott'. Letter to A Marquiss, Acting Clerk to the Churchwardens from Withy, King, and Lee, Solicitors, 25 July 1947 informing him that the property at 3, Stall St has been sold. Letter to 'My dear Warden' from William, Bishop of Fulham, 24 July n.y. thanking him for the cheque for 16 guineas. Letter from V Gilbert Dixon, editor, Industrial Daily News, 19 August 1948, asking for information about the proposal to convert Abbey Church House into flats. Letter to the Churchwardens, Bath Abbey from Celia Noble, asking 'whether there exists a full record or l	1945-1951

BA/1/REC	Rectors' papers 84 files	[1733]-2015
	Copy articles of enquiry, 1994 and 1997. 'Summary of Chancellor's Guidance as to Matters Not Requiring a Faculty: the De Minimis List 2004'. DAC Applications: Guidance Notes. Statement of Significance, Bath Abbey, by Michael Phelp. 1 p. Blank form, 'Petition for Faculty', with guidance. Booklet published by the Council for the Care of Churches, 'A Calendar of Church Maintenance', 1989. Photocopies of various articles giving guidance on faculties and ecclesiastical law. 'Care of Churches and Ecclesiastical Jurisdiction Measure 1991' Leaflet published by English Heritage giving advice about historic churches, December 1994. Photocopies of leaflets: Archdeacons' Visitation Notices; Why a Faculty?; Circular letter from the Church Commissioners giving guidance on accounting for clergy expenses. Order of service for Archdeaconry Visitation Service, May 1997. Churchwardens and the Care of Churches and Ecclesiastical Jurisdiction Measure, c. 1992. Churchwardens Fabric Report to the Parochial Church Council, 1998/99. 'Of Terriers, Inventories, and Log Books', nd. 1 file	
BA/1/GOV/5/3 2011/11	Churchwardens' working papers; articles of enquiry. Photocopies of articles about ecclesiastical law, kept for reference by Michael Phelp and other churchwardens.	1989-2004
BA/1/GOV/5/2 2000/11/84	Correspondence concerning the advowson of St James's Church. Correspondence between the Parochial Church Council, Bath Abbey, the Bishop of Bath and Wells, and Harris and Harris, Solicitors concerning the transfer of the advowson of St James's Church to Simeon's Trustees, June-October 1962. Two letters, probably relating to the investiture of Geoffrey Lester: letter of thanks from Geoffrey Lester to Mr Holbrooke, 18 November n.y.; one concerning a guest list, 15 November 1960. 1 file	Jun-Oct 1962
	reads: 'Here lies the remains/Of one named Mann/Who lived an old maid/But died an old Mann'. Letter to 'Dear Mr Dean' from Celia E MacDougall of MacDougall asking about the burial of her husband's great-grandmother, Louisa Maxwell MacDougall of MacDougall, 6 November 1950. Letter from William Aldridge to the Rector and Churchwardens, Bath Abbey, 20 January 1951, protesting about the untidy state of the memorial cloister: 'I designed and Mr Hatherill gave his best workthe almeries have become the resting place for all kinds of objects till their dignity has been quite lost'. 1 file	

BA/1/REC/1	John Nathaniel Quirke 1 document	Nov 1901
BA/1/REC/1/1 1999/6/43	Testimonial. Copy of an illuminated testimonial presented to John Quirk, Rector of Bath, congratulating him on his appointment as Bishop of Sheffield, and thanking him for his work at Bath Abbey. By Wilkinson Brothers and Co, Bath. Signed by George F Powell and William M Stoffell, Churchwardens. 1 document	Nov 1901
BA/1/REC/2	Sydney Boyd 1 volume	1938
BA/1/REC/2/1 2006/01	Commemorative book. Bound volume presented to Sydney Boyd commemorating his retirement from Bath Abbey, 1938. Signed by Ferdinand E Roberts and N Devonshire-Jones, Churchwardens; Edward Knox, Vice-Chairman, PCC; Herbert Bush, Secretary, PCC. List of subscribers. Manuscript, text in blue ink, illuminated letters in coloured inks. Bound in blue leather with with gold tooling. Bound by Bayntuns of Bath. 1 volume	16 May 1938
BA/1/REC/3	Geoffrey Lester 69 files	
BA/1/REC/3/1 2000/02	Personal files Numbers in brackets are the numbers given to the files by Geoffrey Lester. 67 files	[1960-1990]
BA/1/REC/3/1/1 2000/02	Quota. [6] 1 file	[1960-1990]
BA/1/REC/3/1/2 2000/02	Faculties. [7] 1 file	[1960-1990]
BA/1/REC/3/1/3 2000/02	Parochial Church Council minutes. 1 file	[1960-1990]
BA/1/REC/3/1/4 2000/02	Parochial Church Council records. [11] 1 file	[1960-1990]
BA/1/REC/3/1/5 2000/02	Finance minutes. [12] 1 file	[1960-1990]

BA/1/REC/3/1/6 2000/02	Finance records. [13] 1 file	[1960-1990]
BA/1/REC/3/1/7 2000/02	Abbey Insurance. [14] 1 file	[1960-1990]
BA/1/REC/3/1/8 2000/02	Abbey Church House minutes. [17] 1 file	[1960-1990]
BA/1/REC/3/1/9 ^{2000/02}	Abbey Church House miscellany. [19] 1 file	[1960-1990]
BA/1/REC/3/1/10 2000/02	Fabric minutes. [21] 1 file	[1960-1990]
BA/1/REC/3/1/11 2000/02	Fabric records. [22] 1 file	[1960-1990]
BA/1/REC/3/1/12 2000/02	Fabric miscellany. [23] 1 file	[1960-1990]
BA/1/REC/3/1/13 2000/02	Architect correspondence. [24] 1 file	[1960-1990]
BA/1/REC/3/1/14 2000/02	Architect records. [25] 1 file	[1960-1990]
BA/1/REC/3/1/15 2000/02	Quinquennial survey. [26] 1 file	[1960-1990]
BA/1/REC/3/1/16 2000/02	Library. [27] 1 file	[1960-1990]
BA/1/REC/3/1/17 2000/02	Flower Guild. [28] 1 file	[1960-1990]
BA/1/REC/3/1/18 2000/02	Linen and vestments. [29]	[1960-1990]

	1 file	
BA/1/REC/3/1/19 2000/02	Cemetery. [31] 1 file	[1960-1990]
BA/1/REC/3/1/20 2000/02	Cemetery. [32] 1 file	[1960-1990]
BA/1/REC/3/1/21 2000/02	Outreach minutes. [33] 1 file	[1960-1990]
BA/1/REC/3/1/22 2000/02	Outreach records. [34] 1 file	[1960-1990]
BA/1/REC/3/1/23 2000/02	Outreach missions. [35] 1 file	[1960-1990]
BA/1/REC/3/1/24 2000/02	Stewardship PG minutes. [36] 1 file	[1960-1990]
BA/1/REC/3/1/25 2000/02	Stewardship PG records. [37] 1 file	[1960-1990]
BA/1/REC/3/1/26 2000/02	Stewardship OG minutes. [38] 1 file	[1960-1990]
BA/1/REC/3/1/27 2000/02	Stewardship OG records. [38] 1 file	[1960-1990]
BA/1/REC/3/1/28 2000/02	Friends' minutes. [41] 1 file	[1960-1990]
BA/1/REC/3/1/29 2000/02	Friends' records. [42] 1 file	[1960-1990]
BA/1/REC/3/1/30 2000/02	Friends AGM. [43] 1 file	[1960-1990]
BA/1/REC/3/1/31	Friends' Accounts.	[1960-1990]

2000/02	[44] 1 file	
BA/1/REC/3/1/32 2000/02	Churchwardens and Sidesmen. [53] 1 file	[1960-1990]
BA/1/REC/3/1/33 2000/02	Organ. [54] 1 file	[1960-1990]
BA/1/REC/3/1/34 2000/02	Choir. [55] 1 file	[1960-1990]
BA/1/REC/3/1/35 2000/02	Guides/Stewards. [57] 1 file	[1960-1990]
BA/1/REC/3/1/36 2000/02	Amplification. [58] 1 file	[1960-1990]
BA/1/REC/3/1/37 2000/02	Door. [60] 1 file	[1960-1990]
BA/1/REC/3/1/38 2000/02	Baptism. [61] 1 file	[1960-1990]
BA/1/REC/3/1/39 2000/02	Confirmation. [62] 1 file	[1960-1990]
BA/1/REC/3/1/40 2000/02	Weddings. [63] 1 file	[1960-1990]
BA/1/REC/3/1/41 2000/02	Surrogate. [64] 1 file	[1960-1990]
BA/1/REC/3/1/42 2000/02	Funeral and memorial services. [65] 1 file	[1960-1990]
BA/1/REC/3/1/43 2000/02	Miscellany. [67] 1 file	[1960-1990]

BA/1/REC/3/1/44 2000/02	Good Friday. [71] 1 file	[1960-1990]
BA/1/REC/3/1/45 2000/02	Easter. [72] 1 file	[1960-1990]
BA/1/REC/3/1/46 2000/02	Ascension Day. [73] 1 file	[1960-1990]
BA/1/REC/3/1/47 2000/02	Remembrance. [75] 1 file	[1960-1990]
BA/1/REC/3/1/48 2000/02	Christmas. [76] 1 file	[1960-1990]
BA/1/REC/3/1/49 2000/02	Special Services. [77] 1 file	[1960-1990]
BA/1/REC/3/1/50 2000/02	Church Printing. [78] 1 file	[1960-1990]
BA/1/REC/3/1/51 2000/02	Abbey Seating. [81] 1 file	[1960-1990]
BA/1/REC/3/1/52 2000/02	Abbey Charges and Fees. [82] 1 file	[1960-1990]
BA/1/REC/3/1/53 2000/02	Abbey Service Lists. [85] 1 file	[1960-1990]
BA/1/REC/3/1/54 2000/02	Preachers' Schedule. [86] 1 file	[1960-1990]
BA/1/REC/3/1/55 2000/02	Abbey News. [87] 1 file	[1960-1990]
BA/1/REC/3/1/56 2000/02	Notes and Notices. [88] 1 file	[1960-1990]

2.4.42501014.455		[1000 1000]
BA/1/REC/3/1/57	Abbey Markets.	[1960-1990]
2000/02	[91]	
	1 file	
BA/1/REC/3/1/58	St Michael's Parochial Church Council.	[1960-1990]
2000/02	[208]	
	1 file	
BA/1/REC/3/1/59	Deanery Chapter.	[1960-1990]
2000/02	[202]	[
	1 file	
BA/1/REC/3/1/60	Deanery Chapter.	[1960-1990]
2000/02	[203]	[1300-1330]
	1 file	
BA/1/REC/3/1/61	Deanery Synod	[1960-1990]
2000/02	Deanery Synod. [203]	[1300-1330]
-, -	1 file	
	1 me	
BA/1/REC/3/1/62	Abbey/St Michael.	[1960-1990]
2000/02	[207]	
	1 file	
BA/1/REC/3/1/63	St Michael's Parochial Church Council.	[1960-1990]
2000/02	[208]	
	1 file	
BA/1/REC/3/1/64	Bath Council of Churches.	[1960-1990]
2000/02	[211]	
	1 file	
BA/1/REC/3/1/65	Bath Central Churches.	[1960-1990]
2000/02	[212]	
	1 file	
BA/1/REC/3/1/66	Performing Rights Society.	[1960-1990]
2000/02	[219]	•
	1 file	
BA/1/REC/3/1/67	Bath Abbey Music Society.	[1960-1990]
2000/02	[220]	[
	1 file	
BA/1/REC/3/2	Miscellaneous files	1959-1983
, _ , _3 , 5 , _	3 files	
BA/1/REC/3/2/1	Bath Festival and concerts at Bath Abbey.	1959-1962
1998/1/27/48	Programme for the Bath Festival, 14-24 1962, a festival arranged with	
	Yehudi Menuhin.	

	Booklet, 'Commentary on the Church Assembly, Autumn session, 1964' including an article about Anglo-Methodist reunion. 1 file	
BA/1/REC/3/2/2 1998/1/2	Ruri-Decanal Conference. Minutes and agendas for the Ruri-Decanal Conference, May- November 1964, annotated by Geoffrey Lester. Proposals include the establishment of two major parishes in Bath 'by way of an attempt to meet the challenge of Toronto'; and Anglo-Methodist reunion.	1964-1965
	Bill from Hayward and Wooster to Bath Abbey, 18 July 1962 for repairs (£29-6) to pews damaged during the Bath Festival. Letter to the Bishop of Bath and Wells from Geoffrey Lester, 16 November 1962: 'they are jolly lucky to have the Abbey free of charge'; 'most of us reckon the Festival to be more trouble than it's worth'. Letter from Geoffrey Lester summarising agreements reached at a meeting between Bath Abbey and Bath Festival, November 1962. Letter from Robert Blackmore to Jack Phipps, The Festival Office, Bath, 22 June 1962, concerning problems with putting up staging at Bath Abbey. Cutting from 'The Times', a review of concerts given during the Bath Festival including several involving Yehudi Menuhin, 5 June 1961. Letter from F Beresford Smith to John Hatton, 10 May 1961, enclosing a letter from Hugh Creighton, 8 May 1961, concerning the canopy and lighting at the Abbey. Issue of Bath Abbey 'Notes and Notices', July 1961, including a paragraph by Geoffrey Lester suggesting that the Abbey should not be made available for Festival concerts. Correspondence between Jack Phipps, of Harold Holt Ltd, John Hatton, and LIP Bedford arranging a meeting at the Abbey to discuss problems with the acoustics, November 1958-January 1959. 'Memorandum on Bath Festival' by Geoffrey Lester, 8 November 1961. The Bath Festival has asked for a special dedication service. He regards the holding of a Festival service as 'a dangerous thing'. 'I find myself increasingly troubled by the way in which the Church is used as a kind of genial, harmless, vaguely spiritual adjunct to life at large'. Cuttings of articles from 'The Times': 'Schoenberg as a Test for Acoustics', nd; and 'A Festival that Bath can be Proud of', 12 June 1961. Memo entitled 'Bath Abbey with St James PCC. A Memorandum on the use of the Abbey for the Performance of Music and in particular for Bath Festival Concerts', probably by Geoffrey Lester, 1961. Written to be discussed by the PCC. Issues for discussion include whether it is appropriate for the	

BA/1/REC/4	amounts pledged to Bath Abbey's Planned Giving scheme between 1974 and 1982. Newsletter, poster, and briefing papers for a campaign by the Diocese of Bath and Wells called 'The Standard' recommending that for every £1 received in income, 5p should be dedicated to the service of God. Letters from Geoffrey Lester to members of the Bath Abbey congregation, asking them to 'renew allegiance' to the Planned Giving scheme and to take part in 'Dedication Sunday' in which each family in the congregation is asked to review its pledged giving. 1 file Richard Askew	1790-2001
, , ,	11 files	
BA/1/REC/4/1 2000/23	History of Bath Abbey. File labelled '56 FABRIC The Abbey: History'. Booklet, 'A History of Abbey Church House' by F Beresford Smith, 1954. Printed booklet, 'Bath Abbey. Notes for Abbey Guides' by EM Hick, nd, giving brief details about the main features of the Abbey. Typed note, no date or author, about Bath Priory's collection of relics, which includes a list of relics. Typed note by David Falconer discussing a reference to Bath in Trollope's 'Barchester Towers', 12 February 1999; he speculates that this may be connected with the purchase of Bath Abbey's advowson. Article, reprinted from the Times, 'Bath Abbey. The Need for Restoration', 7 May 1949, appealing for funds. Letter from David Falconer to Richard Askew, 8 September 1998, listing references to Bath Abbey in the Bath Chronicle and Herald, 1940-1945. Two leaflets, probably produced by the Heritage Vaults Museum: quizzes for children about heraldry and about monks and nuns, nd. Photocopy of two pages from 'Voices of Eighteenth-Century Bath', compiled by Trevor Fawcett, 1995, including a letter to the Bath Herald, 3 September 1796, complaining about poor singing at the Abbey Church. Photocopy of the biography of Oliver King and Adrian/Hadrian de Castello, from John Britton's 'Wells Cathedral'. Photocopy of an extract from the chapter about Leo X in 'The Bad Popes', by ER Chamberlain, Hamish Hamilton 1969. Adrian of Corveto's name is highlighted. Issue of 'The Survey of Bath and District. The Magazine of the Survey of Old Bath and Its Associates', No. 7, June 1997. Leaflet about English monasticism, probably produced by the Heritage Vaults Museum, giving information about the origins of monasticism, monastic buildings and life, and monastic suppressions, nd. Extract from a report by Alan Hardiman, 1997, discussing the history of the communion rail at Bath Abbey, including a biography of General Wade, who presented the rail to the Abbey. Photocopy of an article about the Green Man by Bill Haxworth, nd. Typed notes about Adrian de Costellato (1460?-1521?),	1940-1996

and Wells in 1504, no author.

Typed notes about the coat of arms above the high altar of Bath Abbey, no author, nd.

Letter from Leonard Watson to Richard Askew giving some information about the history of the Jesse window in Bath Abbey, February 1996.

Photocopy from 'Medieval Religious Houses' by David Knowles and R Neville Hadock.

Letter to Richard Askew from Jean Manco, enclosing an article by her about Abbey Church House, 9 June 1992.

Correspondence between Elizabeth Holland and Richard Askew concerning a proposed memorial to Richard Chapman in Bath Abbey, March 1994, with a transcript of John Chapman's will, 25 June 1786. Letter to Richard Askew from John Ede, 10 October 1995, enclosing an article about the St Barbe window, Bath Abbey, with biographical information about various members of the St Barbe family. Printed music for the Church of England Temperance Society, Bath Branch United Festival, 29 April 1889, published by Novello, Ewer, and Co.

Typed notes about the heraldry of Bath Abbey, no author. Letter from Andrea Nottage to Richard Askew, asking for a photograph of the Lowther memorial, January 1995. Photocopy of the entries for Bath Abbey stone fragments, as catalogued in 'Corpus of Sculpture of the Roman World', Vol. 1, Fasc. 2, by BW Cunliffe and MG Fulford, 1982 (OUP).

Photocopy of an article by JT Irvine, 'Description of the Remains of the Norman Cathedral of Bath, Exposed during the Repairs made between 1863 and 1872' from 'The

Journal of the British Archaeological Association', June 1890. Note to Richard Askew from Ken, enclosing a photocopy of a page from the Victoria County History concerning the history of St Alphege, 3 May 1994.

Rough notes made by Richard Askew during a talk by Warwick Rodwell about Anglo-Saxon Christianity in Bath, nd.

Letter from Jean Manco to Richard Askew, 18 March 1994, concerning the architectural history of Bath Abbey.

Article by Diarmid O Murchadha entitled 'Memorial Inscriptions of Irish Interest from Bath Abbey' [and in other Bath churches], from 'The Irish Genealogist', vol 8, 4 (1993).

Letter to Richard Askew from Jean Manco, 15 March 1994 concerning the archaeology of Bath Priory cloister.

Typed notes, nd, no author, about women in the early and pre-Reformation church.

Typed handout given for a lecture in the Lenten addresses series about the first Christian presence in Bath (2nd -3rd century onwards), with notes made by Richard Askew during the lecture.

Letter to Richard Askew from Robert Bell, 17 January 1994, concerning the date of the medieval wall incorporated in the east wall of the Rector's vestry.

Photocopy of an article, nd, no author, about Peter Chapman (1506-1602).

Photocopy of Queen Elizabeth's Grant of Royal Letters Patent, 1574. Bath Archaeology News Sheet SIX, 'The Quest for Bath's Cathedral', post 1989.

Letter to Richard Askew from Arnold Root, 25 February 1992, reporting on a meeting which discussed the West Front, archival collections and curation, and research.

Article by Jean Manco, publication unknown, discussing archaeological evidence for the Norman cathedral.

Photocopy of an essay by Bernard Stace, May 1993, about the Norman chapel, written for the Friends of Bath Abbey. Photocopy of a biography of Thomas Pownall (1722-1805)

Typed notes for Bath Abbey guides, by Reginald WM Wright.

'A Sketch of Ecclesiastical Bath to the Reformation' by WH Devenish.

Typed quiz about memorials in Bath Abbey, 'Some Monumental Blunders', nd.

Cutting from the Telegraph showing the West Front of Bath Abbey under scaffolding, 22 May 1958.

Transcript and photocopy of Richard I's Charter, 7 December 1189. Typed article by Susan Legouix Sloman, 'General Wade's Altarpiece for Bath Abbey: a reconstruction', with photocopies of illustrations. Typed summary notes on Bath Abbey history and architecture. Letter to Richard Askew from Tom Thorpe, November 1990, about the Wade marbles, including four colour photographs of the marbles at Grosvenor Villa, Lansdown, Bath.

Published version of the article by Susan Legouix Sloman, from the Burlington Magazine, August 1991.

Notes made by Bernard Stace about the Litchfield Cup, 9 August 1991, summarising research by John Hatton.

Photocopies of maps showing the south side of the Abbey/Kingston buildings, nd.

Photocopy of a plan of High St and Orange Grove showing buildings around Bath Abbey, 1821, from [Bath] Reference Library. 'Archaeology in Bath 1976-1985' ed. Peter Davenport (Oxford University Committee for Archaeology, 1991) describing excavations under York St and Kingston Parade.

Article, 'Bath Abbey' by Peter Davenport. 25 pp.

Photocopy of an engraving by Thomas Johnson entitled 'The King and the Queen's Baths at Bath, Looking W.', 1675, from the British Museum.

Photocopy of a plan entitled 'A Suggested Reconstruction of Bath Priory in 1539', no author, nd.

Letter to Richard Askew from Jean Manco, 13 January 1993, enclosing her article from 'Guidelines' entitled 'Bath Abbey: what remains?' Letter to Richard Askew from David R Patterson, 11 January 1993, sending a booklet containing a summary of the life of St Alphege. Note to Richard Askew from Bernard Stace, nd, concerning a picture of the houses on the south side of the Abbey by Thomas Malton. Brief note about the Bath Abbey Library by Hylton Baynton-Coward, 17 November 1992.

Photocopy of an exhibition catalogue of Civic and Church silver, 6-14 August 1977, which includes brief descriptions of silver from Bath

Abbey and from St James's Church.

Essay by David Falconer, 'Some thoughts on the provenance of the steps excavated close to the south transept of Bath Abbey 1992 and Associated Matters', discussing the history of the land on the south side of the Abbey.

Photocopy of an article by M Messer published in the Wiltshire and Somerset Courier, 'The Monuments of Bath Abbey (Somerset)', Mar/Apr 1964.

Photocopy of part of the Kingston Estate Map, 1750.

Letters to Richard Askew from David Falconer, 27 September 1992 and 6 October 1992 concerning the position of the Norman cloisters and the evidence from a recent (1992) excavation.

Letter to Richard Askew from Elizabeth Holland, 29 September 1992, concerning the Roman archaeology at the west end of the Abbey, and the theory that it is a basilica.

Photocopy of part of an article, 'The story of the White Hart Inn' discussing the archaeological evidence concerning the location of the Saxon Abbey, nd.

Photocopy of an article from the 'Journal of the British Archaeological Association', 'Description of the Remains of the Norman Cathedral of Bath exposed during the repairs made between 1863 and 1872', by JT Irvine, June 1890.

Photocopy letter to Richard Askew from Bernard Stace suggesting items for display in the Heritage Vaults, 15 October 1990.

Photocopy of an article from the 'Bath and West Chronicle', 26 June 1987 concerning the theory that there is a circular Roman temple underneath Bath Abbey.

Photocopy of notes made by Bernard Stace, 'Notes concerning conditions below existing Abbey floor', listing sources of information about the Abbey floor, nd.

Booklet entitled 'Brief notes on the heraldry of Bath Abbey. City of Bath Heraldic Society Study Day', 21 March 1992.

Letter to Richard Askew from Jean Manco, commenting on the text of the new Abbey guidebook, 24 April 1991.

Notes about the Jesse window in Bath Abbey, no author, nd. 'Some Notes on the Christening Fonts in Bath Abbey' by David Falconer, 25 June 1992.

1 file

BA/1/REC/4/2 2003/23

Bath Abbey Archives.

File labelled '56 FABRIC. The Abbey Archives'.

Photocopy of a report by Elizabeth Holland, 'Hetling Pump Room and Hetling House', nd [1980s-1990s].

Correspondence between Richard Askew and Suellen Pedley, November 1997, concerning designs for corporals and linen cloths, enclosing a sketch of designs for a fair linen cloth.

Letter from Elizabeth Holland to Richard Askew discussing her research on the building of Abbey Church House, December 1998. Print-out of a newspaper article, signed by David Falconer, transcribed from the Bath Chronicle and Herald, 1 September 1938, about the discovery made by the Bath and Portland stone firms of two skeletons

[1733]-1998

in a small car park adjoining York St.

Transcript of a satirical poem, 'A New Catechism for Fine Ladies', 1733.

Photocopies of articles by Jean Manco about the history of Abbey Church House/Hetling House, 1990s.

Photocopy of part of an article by JF Meehan about Hetling House/Abbey Church House, 1906.

Photocopied drawings, sketches, and photos of Abbey Church House, nd.

Report presented to the Standing and Finance Committee by Paul Perry, concerning the costs of repairs and alterations to Abbey Church House, 4 March 1998.

Notes concerning the budget costs of Abbey Church House.

Photocopy list of Geoffrey Lester's files.

Letter from Bernard Stace to Geoffrey Lester telling him where various documents in the Clarke Room have been sent, with lists of documents transferred to the Bath Record Office in 1986. Photocopies of letters from Leonard Watson to Richard Askew concerning the restoration of the East window; suggesting how to research Bath Abbey's twentieth-century history; summarising the history of the Abbey after the Dissolution, 28 March 1996. List of 'Faculties and Archdeacon's Certificates', 1848-1995. Cutting from the Bath and West Evening Chronicle, 20 June 1979, about the history of Bath Abbey from the Dissolution onwards, 20 June 1979.

Memo from Tony Symons to Richard Askew concerning the Abbey archives in Abbey Church House, 21 November 1995.

Cutting, probably from the Bath Chronicle, 21 July 1995, a photograph of the Bath choir and orchestra conducted by Ernest Maynard in December 1947, which was supplied by the former head chorister, Alan Dudeney, with a short paragraph about the choir. The photograph includes Brian Long, Christopher Sharpe, John Keevil, John Flagg, Grant Bocking, Vincent Dyer, Roy Barker, and Alan Dudeney. Correspondence between Richard Askew and Marjorie Morley concerning the gift of the Fenton Morley cope, September 1995. Letter to Richard Askew from Bernard Stace enclosing a photocopied list of Bath Abbey monuments, dated 1783, and a translation of the Latin epitaph for the Rev John Pelling (buried 1620), taken from the Gentleman's Magazine, 1790.

Photocopy of a list and plan of windows in Bath Abbey, made by Tony Symons, 25 May 1995.

Correspondence between Nancy Edwards, Chair of the CBA Churches Committee, and Bath Abbey, asking who the Abbey consults for archaeological advice, 20 April 1995.

Leaflet of a lecture, given as part of the Bath Abbey 2000 Lectures series, by Dr Warwick Rodwell, 'Anglo-Saxon Bath and the Foundation of the Abbey', 1994. Illustrated with photographs of the Anglo-Saxon fragments at Bath Abbey.

Photocopy of a detail of a stained glass window, the portrait of Prior John Cantlow in St Catherine's Church, Widcombe. (Cantlow was sacristan of Bath Priory in 1489, then Prior).

Typed inventory, probably made by Bernard Stace, of documents in the clergy vestry safe, nd.

Photocopy of a memo from Bernard Stace to Richard Askew concerning the Abbey's archives, nd.

List summarising Richard Askew's filing system, nd.

List of Bath Abbey documents deposited in Bath Record Office, 1986. Letters from DM Shorrocks, County Archivist, Somerset Record Office, about Bath Abbey parish registers recently deposited at the Record Office, and enclosing his answer to an enquiry about Edward Allchin/Alchorne.

List of corrections made by Bernard Stace to the Pitkin Pictorial Guide to Bath, April 1985.

List made by Bernard Stace of people who might be willing to be Bath Abbey stewards, 8 March 1985.

Photocopy of notes by Bernard Stace, a brief biography of Charles Kemble, 15 November 1983.

Photocopy of notes by Bernard Stace: biographies of Thomas Carr and Charles Kemble, 15 November 1983, with a photocopy from a book about the history of Bath from 1860, and a photocopy of the preface to the history of Bath Abbey by John Britton, which describes Charles Kemble.

Typed biographical note about the Honourable Senator William Bingham, nd, no author.

Lists of Bath Abbey parish records.

Notes about Jane Austen, made by Bernard Stace as reference material for the Bath Abbey stewards, 7 January 1984.

1 file

BA/1/REC/4/3 2002/51

9, Kingston Buildings.

File labelled 'Other church plant. Parish office'

Letters from Richard Askew, Rector, Bath Abbey to Julian House, Engineering Services, Bath and North-East Somerset Council, concerning the dangerous road crossing near the Abbey Rectory, Trossachs Drive, 1997.

Colour photograph of Richard Askew, pictured sitting in Kingston Parade, Bath, with the south side of Bath Abbey in the background, nd. Stamped on back 'Fotek, Tokenbury, Shaft Road, Combe Down, BA2 7HP'.

Scale plans of 9, Kingston Buildings, drawn by Roddy Woodman, Chairman, Fabric Committee, 27 February 1998. Scale 1:50. Scale plans of 9, Kingston Buildings drawn by Roddy Woodman, Chairman, Fabric Committee, 27 March 1996.

Correspondence between Richard Askew and Roddy Woodman concerning alterations to Kingston Buildings, including a summary of works required, 20 March 1996.

Planning permission for alterations to Kingston Buildings, 27 April 1995.

Letters from Richard Askew to Pastor Michael Toy, Midsomer Norton, giving permission for his congregation to use Abbey Church House for meetings, nd.

Correspondence between Cannon Clarke and Richard Askew

1991-1997

	concerning maintenance work on Kingston Buildings, 1991. 1 file	
BA/1/REC/4/4 2002/51	Planning permission for Kingston Buildings. Letter from Richard Askew to A Pegler, Department of Environmental Services, Bath and North East Somerset Council concerning the change of use for 12, Kingston Buildings. 1 document	5 Oct 1992
BA/1/REC/4/5 2002/51	Purchase of a house for assistant clergy. File labelled 'Other Church Plant. Curates houses'. Correspondence between Richard Askew and estate agents concerning purchase of a property to be used as a house for assistant clergy. 1 file	1992-1993
BA/1/REC/4/6 2002/51	External cleaning of Bath Abbey. Correspondence and minutes of meetings concerning planning and funding the external cleaning of the Abbey, including a Statement of Aim and Prayer card, with approximate budget. Leaflet entitled 'Bath Abbey 2000 Project Six', including a review of projects 1-5 and a summary of Project Six, nd. 1 file	Jan 1998-Oct 1998
BA/1/REC/4/7 2002/51	Bath Abbey Expenditure and Budget. File labelled 'Parish Accounts and Budget'. Letter to the Congregation from Richard Askew, asking them to give money to fund a Youth Leader post, February 1999. Bath Abbey Expenditure and Bath Abbey Budget, 1999, with related correspondence from Neville Watson, Treasurer, and others. 1 file	1999
BA/1/REC/4/8 2002/51	Abbey 2000 publicity material. File labelled 'Bath Abbey 2000: Fundraising'. Abbey 2000 leaflets and press cuttings, including a leaflet publicising the American Friends of Bath Abbey. Cutting from the Bath Chronicle, 'Abbey scoops Lottery prize', 16 October 1995. Leaflet entitled 'Bath Abbey 2000. Project Six', nd [1990s]. Copy letter of thanks from Richard Askew to Sir Robin Buchanan thanking him for his support during the Abbey 2000 campaign, 1 July 1999. Illustrated colour brochure publicising Abbey 2000. Cutting, probably from the Bath Chronicle, of an article by Richard Askew, 'Why abbey accepted Lottery's £700,000', 25 November 1995. Supplement, probably from the Bath Chronicle, 21 September 1992, 'Bath Abbey Restoration. A Supplement, Celebrating the Unveiling of the Abbey's West Front'. Includes photographs of Richard Askew inside Bath Abbey; Ann Toplis, Nimbus Conservation; the Abbey organ; the plaster cast of Henry VII from the West Front; an angel from the West Front; the newly-cleaned West Front; and the sculptors Laurence Tindall and Peter Watts.	1992-2000

	Bath Abbey 2000 newsletters: No 13 (November 1994); No 9 (March 1993); No 8 (November 1992). 1 file	
BA/1/REC/4/9 2002/51	Publicity material. File labelled 'Publicity Material'. Cutting from the Bath Chronicle about the sleepover in the Abbey in aid of Julian House, 26 January 2000. Bath Abbey welcome leaflet. Order of Service, 'A Service of Thanksgiving and Launch of the Community Stage of Bath Abbey 2000', 4 June 1992. Cutting from the Western Daily Press, '500 years of the Abbey habit', 28 June 1999. A4 illustrated card publicising times of Christmas services, 1998. 'Look at Bath Abbey', a guide to Bath Abbey for children, illustrated with line drawings of objects and people associated with the Abbey, produced by Bessacarr Prints, 1999. A5 flyer giving information about mission projects funded by Bath Abbey in 1998: the Anglican Diocese of Gambia Assistance to Refugees and Ark Cafe, which provides low cost meals in Bath. Leaflet publicising the Bath Abbey Alpha course, nd. Curring from the Bath Chronicle, 'Gifts of compassion en route to Rumania', about the service held before trucks loaded with food and supplies for orphanages in Rumania left Bath. Black and white photograph of a young boy, nd. Flyer advertising the Bath Abbey Heritage Vaults, nd. 1 file	1992-2000
BA/1/REC/4/10 2005/43	Sermons and articles, mostly by Richard Askew. File of sermons, articles, and briefing papers including: Photocopy of a letter to 'the Community of Bath' from William S Farish, Ambassador, USA, thanking them for messages of support after September 11, 2001. Letter from William S Farish to Alan Morley, Abbey Administrator, as above, September 2001. Report by Jeremy Key-Pugh following Bath Abbey's visit to Brunswick, 3 October 1995, describing Brunswick and its congregation and comparing it with Bath Abbey. Text of three sermons preached in Bath Abbey on the 50th anniversary of the end of the Second World War, 7 May 1995. 'JBW's address at the Thanksgiving service for Richard Askew, 29 June 2000' Several sermons preached by Richard Askew, 2001. Bath Abbey Mission Statement, nd. Sermon by John Andrew about the death of Diana, Princess of Wales, at Bath Abbey, 6 September 1997. Sermon by Richard Askew about Diana, Princess of Wales, at Bath Abbey, 7 September 1997. Papers concerning discussions about Bath Abbey's organisation and structure, including a statement of aims, and an organisation chart, 1994.	1990s-2001

	Address given by the Revd Ken Kendra at Bath Abbey on the anniversary of VJ Day, nd Papers about the use of Kingston Buildings, the founding of a Girls' Choir, 1990s. Address given at the funeral of Fenton Morley, 1995. Paper by Charles Stewart about forms of service at Bath Abbey, 1993. 1 file	
BA/1/REC/4/11 2002/48	Letters about Richard Askew's retirement. Press release announcing Richard Askew's retirement, 21 January 2000. Paper describing arrangements for the interregnum, including a summary of clergy responsibilities, 15 March 2000. Letter from Richard Askew to members of the Bath Abbey Electoral Roll, announcing his retirement, 20 January 2000. Letter from Richard Askew to the Simeon Trustees, announcing his retirement, 1 December 1999. Letter from Richard Askew to Bishop Andrew Radford, announcing his retirement, 12 January 2000. 1 file	1999-2000
BA/1/REC/4/12	Special services. File of letters from Richard Askew arranging special services, mainly inviting clergy to preach at the Abbey. Services include the visit of the Archbishop of Canterbury, George Carey, in 1994, Christmas, Confirmation, Easter, Bath Festival, Patronal Festival, and Remembrance. There are also letters organising lecture series on contemporary issues. The titles of the series are 'The Big Issues', discussing questions in our society relevant to the General Election; 'Faith in Question', and 'Questions for the Next Millennium', including 'New Ideals in Education', and 'A Fresh Approach to Ethics'. 1 file	[1994-1999]
BA/1/REC/5	Edward Mason 1 file	2005-2015
BA/1/REC/5/1	Vergers' dress; welcoming visitors during services. Correspondence about vergers' dress, 2005; minutes of a meeting discussing how stewards and vergers should welcome tourists when services are taking place, notes of meeting with a verger, 2005. 1 file	2005

AR August 2017